

### III. ICEBREAKER MEETING REPORT

(Fill out during meeting, copy and provide to all attendees at completion of the meeting)

Case Name: \_\_\_\_\_

Case Number: \_\_\_\_\_

Date of Meeting: \_\_\_\_\_

Caseworker: \_\_\_\_\_

Name(s) of Child/Children: \_\_\_\_\_

Attendees (name/ title/ role)

_____	_____
_____	_____
_____	_____

Items Discussed: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Follow-Up Needed: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Visitation Arrangement: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Communication Plan: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Attach all questionnaires/ forms to this report**

**Attach any other notes from the meeting to this report**

**File in the parent assessments section of case file**

**Scan meeting report to RR Drive → icebreaker meetings & comfort calls → Scanned icebreaker meeting Reports**